

GOVERNMENT OF ASSAM
DIRECTORATE OF INFORMATION AND PUBLIC RELATIONS
ASSAM, DISPUR, GUWAHATI-06

No.AE.83/2019/ 16,

Dated Dispur the 11th October, 2019.

Walk-in-Interview

Eligible and qualified candidates having valid employment exchange registration card of Assam and fulfilling the norms stated below are invited to appear for a Walk-in-Interview for the following post purely on temporary and contractual basis. Interested candidates must submit the photocopies of relevant documents and 3 (three) recent self attested passport size photographs with duly filled up Standard Application Format to the Registrar, Directorate of Information and Public Relations, Assam, Last Gate, Dispur, Guwahati-781006 by 12 noon of **28th October, 2019**. The candidates should report to the Registrar, Directorate of Information and Public Relations, Assam, Last Gate, Dispur, Guwahati-781006 for the interview on **29th October, 2019** at 10-00 AM. The applicant must bring with them the original documents while coming for the interview. If the interview cannot be completed on 29th October, 2019, it will continue for the next day also.

The engagement period will depend on the basis of requirement and availability of fund.

1. **Name of Contractual Post :** Computer Operator (Assamese)- 1 Post.
2. **Educational Qualification :**
 - a) Minimum educational qualification of the candidate shall be Graduate in Arts, Science or commerce from any University recognised by the Government or a degree equivalent thereto and recognized by the Government.
 - b) The Candidate must also possess a minimum 6 (six) month Diploma/Certificate in Computer proficiency including Assamese computer typing from a recognized Institute. Thorough knowledge of DTP, Ramdhenu, Unicode 6.5/7.00 , Microsoft Office (Power Point, Word, Excel), Adobe Page Maker, Adobe softwares(Photoshop, In-design, Illustrator), through knowledge of e-mail and Internet are compulsory.
3. **Remuneration:** Fixed remuneration @ Rs. 20,000/- (twenty thousand) only per month.
4. **Age :** 18 to 38 Years of age on the 1st day of January, 2019. The upper age limit is relaxable by 5 years for SC and ST candidates and 3 years for OBC candidates.
5. **Process of Selection:** Through Viva-voce and practical test.

N.B: No TA/DA will be paid to the candidates. The selection committee reserves the right to cancel/postpone the said interview without assigning any reason thereof.

Sdf
Director of Information and Public Relations
Assam, Dispur, Guwahati-6.

Dated Dispur the 11th October, 2019.

Memo No.AE.83/2019/ 16 (A)

Copy to :-

1. The Addl. Chief Secretary to the Govt. of Assam, IPRD for kind information.
2. The Addl. Director, DIPR for publication of the Notice in highly circulated newspapers.
- ✓ 3. The Branch Officer, DIPR Website for uploading the Notice in the DIPR website.
4. Office Notice Board.

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Director of Information and Public Relations
Assam, Dispur, Guwahati-6.