

SHORT QUOTATION

Sealed quotation in single bid system affixing non-refundable court fees Stamp worth of Rs. 8.25 (Rupees eight and paisa twenty five) only are invited from reputed Firms having registered office in Guwahati for Conceptualization, design, and Production of Medallion for **ASSAM BAIBHAV, ASSAM SAURAV & ASSAM GAURAV**. The quotation must reach the undersigned on or before 20/01/2022 up to 3:00 P.M. after which no quotation will be accepted. The quotation will be opened on the same day at 3:30 P.M. in presence of the bidders or their authorized representatives, if any. No Complaint will be entertained and considered on the plea of postal delay or otherwise and also no correspondence will be made or entertained regarding non-compliance of any terms and conditions and submission of documents along with the quotations as required.


Scope of Work for MEDAL DISTRIBUTION OF ASSAM BAIBHAV, ASSAM SAURAV & ASSAM GAURAV & Format of Price Bid:

Material Description	Amount (Inclusive GST)
<p>Conceptualization, design, and Production of Medallion for HIGHEST STATE CIVILIANAWARD-2022 in 3 categories (1. Assam Baibhav, 2. Assam Saurav 3. Assam Gaurav) as per specification mentioned below:</p> <p><u>Original Medal:</u></p> <ol style="list-style-type: none"> Material: Brass engraved metal with 24 Kt Gold plating Thickness: 8mm thickness Size: 42mm dia Packing: Each medal to be packed in to appropriate boxes Quantity: 1.Assam Baibhav- 1pc, 2. Assam Saurav- 5pc 3. Assam Gaurav- 13pc Ribbon: Each medal to be fitted with Ribbon which will printed in multicolor and to be fitted with hooks at the back of the Ribbon Ribbon Size: 70mm height x 35mm width Ribbon material: Thick Fibre <p><u>Replica of the Original Medal:</u></p> <ol style="list-style-type: none"> Material: Brass engraved metal with 24 Kt Gold plating Thickness: 4mm thickness Size: 32mm dia Packing: Each medal to be packed in to appropriate boxes Quantity: 1.Assam Baibhav- 1pc, 2. Assam Saurav- 5 pc 3. Assam Gaurav- 13pc Ribbon: Each medal to be fitted with Ribbon which will printed in multicolor and to be fitted with hooks at the back of the Ribbon Ribbon Size: 70mm height x 35mm width Ribbon material: Thick Fibre 	

The following documents are required to submit along with the quotation :-

- PAN Card and Bank A/C No.
- Up to date Trade License
- GST Registration

The undersigned reserves the right to accept or reject any or whole of the tenders without assigning any reasons thereof and the decision taken will be binding and final in all cases.


 Secretary to the Government of Assam
 General Administration Department
 Dispur, Guwahati-6